

## Policy on the Use of Generative Artificial Intelligence (GenAI)

### 1. Purpose

To establish clear and ethical guidelines regarding the use of Generative Artificial Intelligence (GenAI) tools by authors and reviewers of papers submitted to SemeAd, promoting academic integrity, transparency, and responsibility in scholarly research.

### 2. Guiding Principles

- **Human Authorship:** All submitted work must have human authorship. GenAI tools cannot be recognised as co-authors, nor can they be held accountable for the content they generate.
- **Transparency:** The use of GenAI must be clearly and explicitly disclosed within the submitted work.
- **Ethics and Responsibility:** The use of GenAI must comply with the ethical standards of scientific research and must not infringe copyright, privacy, or the principles of originality.
- **Critical Oversight:** Any content generated by GenAI must be critically reviewed by the authors, who assume full responsibility for all published information

### 3. Guidelines for Authors

#### 3.1 Declaration of Use

- All authors who use GenAI tools at any stage of the research process (e.g. drafting abstracts, language editing, organising ideas, translation, etc.) must include, on the final page of the manuscript, a section entitled "**Use of Generative Artificial Intelligence in this Research**".
- This section should specify:
  - Which GenAI tools were used;
  - At which stages of the research they were employed (e.g. text structuring, language revision);
  - Which data (where known) were used to train the tools, particularly in the case of customised AI systems.

#### 3.2 Authenticity and Originality

- Authors must ensure that the core intellectual contribution, including analyses, interpretations, and conclusions, is the result of human work.
- Content generated with the assistance of GenAI must be critically reviewed and validated by the authors to ensure its reliability and to minimise bias, inaccuracies, and AI hallucinations.

### 4. Guidelines for Reviewers

#### 4.1 Responsibility and Ethics

- Reviewers must not use GenAI tools to generate complete peer-review reports.

- If GenAI tools are used solely as support (e.g. for grammar checking, text organisation, or technical suggestions), this must be explicitly disclosed in the confidential comments to the Scientific Committee, together with a justification for such use, while observing the confidentiality requirements described below.

#### **4.2 Confidentiality**

- The use of any GenAI tool that requires uploading the manuscript, or any part of it, to open-access systems without guarantees of confidentiality and assurance that the submitted data will not be incorporated into training datasets is strictly prohibited.

#### **5. Unforeseen Cases and Sanctions**

- Any cases not covered by this policy shall be assessed by the SemeAd Scientific Committee
- Failure to disclose the use of GenAI or the inappropriate use of such tools may result in:
  - Rejection of the submission;
  - Notification of the author's home institution;
  - Removal of the reviewer from the SemeAd reviewer panel.

#### **6. Review and Updates**

This policy shall be reviewed annually, taking into account the rapid pace of technological developments and the evolving ethical and academic discussions surrounding the use of Generative Artificial Intelligence in scientific research.